



CARING CIRCLE AFRICA (CCA)

MOU FOR AGENT

This Memorandum of Understanding (MOU) is entered into on **Date:** _____ by and between:

Caring Circle Africa (CCA)

52, Lekki-Epe Expressway,

Ibeju-Lekki, Lagos, Nigeria.

agent@caringcircleafrica.org

And

Agent Name: _____

Village: _____

LGA of Residence: _____

State of Residence: _____

Country of Residence: _____

Email Address: _____

Phone: _____

WHEREAS, CCA is a non-profit organization providing support and resources to vulnerable members in Africa; and

WHEREAS, Agent is an individual/entity with passion to support CCA's mission and deliverables to CCA members in Africa;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

ARTICLE 1:

PURPOSE

The purpose of this MOU is to outline the terms of the agent relationship between CCA and Agent in supporting CCA's mission in Africa.

ARTICLE 2:

ROLE AND RESPONSIBILITIES

1. Agent shall act as an agent for CCA in their village or community.
2. Agent shall provide support and assistance to CCA's beneficiaries using his or her money in the designated community, subject to approval by the CCA team.
3. Agent shall report to CCA on activities, progress, and challenges.
4. CCA shall provide Agent with necessary resources, training, and support.

ARTICLE 3:



FINANCIAL ARRANGEMENTS

- 1. Agent shall pay a membership fee of 10,000 Naira (or equivalent in other African countries).
- 2. Agent shall have a working capital to operate independently in their area of coverage.
- 3. CCA shall compensate Agent with a 10% service charge for every assistance rendered to CCA members.
- 4. Agent shall receive a 110% reimbursement for every assistance rendered to CCA members within 48 hours.
- 5. Agent shall be responsible for expenses incurred in the course of duties.

ARTICLE 4:

DURATION AND TERMINATION

- 1. This MOU shall be effective for a lifetime, unless terminated earlier.
- 2. Either party may terminate this MOU with 30 days' written notice.

ARTICLE 5:

CONFIDENTIALITY

- 1. Agent shall maintain confidentiality and respect the privacy of CCA's beneficiaries and stakeholders.

ARTICLE 6:

GOVERNING LAW

- 1. This MOU shall be governed by and construed in accordance with the laws of Nigeria.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first above written.

Caring Circle Africa

Signature: 

Name: **James Ndifreke Jacob**

Title: CEO, Caring Circle Africa

For Agent

Name: _____

Signature: _____ Date: _____

Note: Kindly fill and send a copy back to: agent@caringcircleafrica.org

